



ARAPAHOE COUNTY
Department of Human Resources
Sheriff's Administration
13101 East Broncos Parkway
Centennial, Colorado 80112

<http://www.co.arapahoe.co.us/Jobs/HumanResources>

Invites Applications for the Position of:

CRIMINALIST

An Equal Opportunity Employer

SALARY

\$4,177 - \$6,687 per month

DESCRIPTION

Under limited direction from the Supervising Criminalist, this position performs a variety of professional crime laboratory/forensic analyses and crime scene duties including recognition, documentation and collection of physical evidence and reconstruction of events as required. Directs activities at crime scene regarding collection and analysis of evidence, and performs professional and administrative duties associated with the processing of evidence.

DUTIES

- Responsible for the recognition, identification, documentation, and scientific collection of all physical evidence pertinent to the investigation of a criminal act.
- Examines crime scenes to discover, preserve, collect, photograph, video, and identify physical evidence.
- Prepares sketches and diagrams to include dimensions of scene and to establish location of evidence and relationships of all relevant data.
- Accepts and handles evidentiary material in a manner consistent with established laboratory policies and acceptable to federal and state courts of law.
- May be assigned to train new employees and or act as a trainer to coworkers in specific specialty areas.
- Prepares detailed reports and documentation for investigative use and court proceedings.
- Documents, handles, packages, and receipts evidence to maintain chain of custody in accordance with established forensic practices under state and federal laws.
- Interprets the scientific data gathered and prepares meaningful reports in a manner to be presented to a judge and jury in a court of law.
- Performs latent print comparisons of recorded prints as well as evidentiary latent prints, identifies fingerprints, and utilizes Automated Fingerprint Identification Systems. (AFIS/AFIX/IAFIS).
- Directs law enforcement personnel at crime scenes to ensure continuity and preservation of evidence.
- Assists with the training and orientation of new employees and the continuing education of other personnel.

- Prepares, processes and maintains a variety of written reports and records pertaining to lab processes and activities.
- Appears in court as an expert witness as required.
- Instructs other agency members in Criminalistics, crime scene processing and training seminars, to include outside law enforcement agencies under mutual aid requests.
- Photographs, processes, scans, and prints images.
- Makes presumptive field tests of suspected illegal drugs to determine type.
- Collect trace evidence.
- Performs various techniques to restore obliterated numbers on firearms and other metal objects.
- Maintains agency photographic and processing equipment in clean and operating order.
- Does not pose a direct threat or significant risk of substantial harm to the safety or health of himself/herself or others.
- Operates computers and standard office equipment including commonly used computer software programs.
- Is committed to a high standard of safety laws and all of the Sheriff's Office policies and rules and must be willing to report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Maintains regular and acceptable attendance.
- Is available and willing to work such overtime per day or per week as the Sheriff's Office determines is necessary or desirable to meet its needs.
- Is available and willing to work such weekends and holidays as the Sheriff's Office determines are necessary or desirable to meet its needs.
- Performs duties both in the office and in the field.
- Follows and supports the mission, values, organizational philosophies, operational principals, code of conduct, and policies and procedures of the Sheriff's Office
- Interacts effectively with others.
- Performs other duties as assigned.

REQUIREMENTS

MINIMUM EDUCATION:

Bachelor's Degree in Forensic Science, Natural Sciences, Criminalistics or a closely related field.

MINIMUM REQUIRED EXPERIENCE: Two (2) years experience performing crime scene investigations, evidence collection and processing, and latent print analysis and comparisons in a law enforcement agency.

PREFERRED QUALIFICATIONS:

EDUCATION: Masters Degree in Forensic Science, Natural Science, Criminalistics, or a closely related field.

EXPERIENCE: Three (3) years experience performing crime scene and laboratory duties including latent print analysis and comparisons in a law enforcement agency, and IAI certifications in Crime Scene Investigations and Latent Print Examinations.

Approximate hiring range: \$4,177 – \$4725
Based on experience and qualifications